Access Advanced

Who would benefit?

This course is for those who have a good working knowledge of Access and who wish to explore the full potential of this software.   Macros and basic Access VBA coding are an integral part this course.

Objective

To give participants the ability to make effective use of the advanced features of Access and the use of macros in a highly practical course.

Content

- Discuss individual's needs and applications
- Revision
- Specialist form design
    - Forms as menu platforms
    - Dialog properties of forms
- Specialised queries
    - Action queries, make, delete, update and append
    - Union queries
- Introduction to coding
    - Attach macros to controls.
    - Button wizard
    - Working in the visual basic window
    - Understanding basic code and error trapping
- Application management
    - Multi-user implications and locking options
    - Front ending applications
    - Understand compression and bottlenecks to enhance performance of Access.
    - Customisation, administration and security.

Duration

One or two days

Pre-requisites

It is assumed anyone attending this course has either attended or has the knowledge provided by Access Intermediate