



4D Training

Passing CII Exams- Studying, Revising and Exam Technique

Overview

In this half day workshop we examine the best way to approach studying and revising for CII exams but in particular focus on exam technique and the methods of answering the essay style case study and scenario questions found in the new Advanced Diploma examinations.

Who Would Benefit?

All those undertaking professional studies but particularly those undertaking Diploma and Advanced Diploma examinations.

Content

Studying For The Examinations

- Planning your studies
- Note taking
- Reading outside of the study text
- Using the CII resources
- Working with others
- Staying motivated

Revising

- Planning your revision
- Useful revision and memory techniques

Exam Technique

- Multiple choice
- Short answer questions
- **Essay style - case study and scenario questions**
 - What is the examiner looking for
 - The marking system – key points to remember
 - Common mistakes
 - Planning your essays
 - Demonstrating knowledge
 - Using appropriate methods of analysis
 - Structuring your answers
 - Using examples and demonstrating reading outside of the study text
 - Practicing

Coursework

- Diploma
- Advanced diploma

Duration

Half day