



4D Training

Visio Intermediate/Advanced

Who would benefit?

This course is for those currently using Visio who need knowledge of the more complex facilities the software offers to produce diagrams and drawings.

Objective

To give current Visio users an in-depth knowledge of those features needed to enable participants to make efficient use of the more complex features this advanced drawing package has to offer.

Content

- Discuss individual's needs
- Create an Apply Layers
- Create Custom Stencils
- Work with Complex Shapes
- Add Custom Shapes to a Stencil
- Create a Template
- Work with Styles
- Add Predefined Actions and Custom Shape Behaviours
- Set Page Setup and Printing Options
- Integrate Visio Drawings with other Programs

Duration

One day